

Your Employer Brand

attract | engage | retain

Speaking Engagements

Terms & Conditions

- Upon tentative booking, a 'Tax Invoice' for 50% of the presentation fee will be generated and sent to you electronically, as well as a 'Booking Agreement' summarising booking details.
- To confirm a booking
 - A 50% deposit is required
 - A signed agreement is to be returned either by post or by fax
- Estimated expenses and the remaining 50% is due 7 days prior to the presentation date
- Expenses will be estimated for the 2nd Tax Invoice, with any extra expenses incurred being billed directly after the presentation. Where possible Hotel expenses should be available to charge to your "Master Account"
- Expenses include
 - Airport Transfers (please supply cab charge vouchers if possible)
 - Flights
 - Accommodation
 - Food & Beverages (excluding Alcohol)
- Brett always asks for a testimonial comment relating to the presentation and if appropriate will also ask for referrals.

Flight Information

- Brett flies Economy Class to Eastern States, and Business Class to Western Australia and the Northern Territory
- Brett flies Business Class to all international destinations

Accommodation Requirements

- Non smoking room
- 2pm Checkout for AM presentations and specific arrangements will need to be made with the hotel for extra late checkout for PM presentations after which he is not staying the night

Recording & Copyright

- Brett is not unreasonable when it comes to recording his presentations, however his express permission is always required before hand regardless of the recording format or the nature of the event and some strict conditions will apply. Please call us to discuss if you are intending to record the presentation.
- Flash photography is permitted on two conditions:
 - Please do not take any photos until at least 10 minutes into the presentation to avoid distracting the audience in the first phase of the presentation,
 - If possible please supply a copy of the photo's to Brett by email

Marketing Material

- With the clients permission, order forms and information about other Employer Brand products will be made available to participants
- Brett does not use the platform as a marketing opportunity for programs and products he sells. He will however, from time to time in his presentation refer to something that may appear in his books, products and on his website. If this is a problem, please let Brett know and he will find a way to exclude that from his presentation
- www.collectivelearningaustralia.com is a source of excellent business information both from Brett and from other practitioners and researchers around the world. Brett will supply this url to the audience and suggest they visit the site to make use of these resources.

Cancellations

- Deposits are non refundable in the event of a cancellation. However, they can be carried over to another event or booking
- Full fee is payable for cancellations made within fourteen (14) days of the presentation
- If due to unforeseen circumstances Brett is unable to deliver the presentation any monies paid will be returned immediately. If requested by the client Brett would be more than willing to recommend and assist in finding a replacement speaker